

Address Book

**You will come in to contact
with a lot of new and different
organisations.**

**These profiles have been designed
to help you store contact
information in one place and keep
track of who has been in touch
when.**

Key Worker

Victim Support Scotland (VSS)

Name _____

**Contact
Details** _____

Support offered

They provide practical advice and someone to talk to who is specially trained in supporting families bereaved by crime. They also help families to access financial assistance such as state benefits, compensation and grant payments.

Notes:

Family Liaison Officer (FLO)

Police Scotland

Name _____

**Contact
Details** _____

Support offered

Family Liaison Officers are specially trained to provide information to families and gather information that can help in the investigation of the case. They will support the family throughout the police investigation and will gather important information about the person who has died.

Notes:

Senior Investigating Officer (SIO)

Police Scotland

Name _____

**Contact
Details** _____

Support offered

Senior Investigating Officers oversee major crime investigations. They are responsible for the conduct of the investigation and are accountable for other specialist Police Officers assigned to the case.

Notes:

Victim Information and Advice (VIA)

Crown Office and Procurator Fiscal Service (COPFS)

Name _____

**Contact
Details** _____

Support offered

Victim Information and Advice officers work within the Crown Office Procurator Fiscal Service. They are experts in the criminal justice process and will provide you with information about the progress of your case. They will provide information about post-mortems, death certificates and court dates.

They can help you to claim expenses to attend court and will help you to contact other organisations who can support you.

Notes:

Role

Organisation

Name

**Contact
Details**

Support offered

Notes:

Role

Organisation

Name

**Contact
Details**

Support offered

Notes:

Important Reference Numbers

You will come in to contact with a lot of new and different organisations.

This section will help you keep track of the different reference numbers you may receive.

Name of Organisation: _____

Reference Number: _____

Contact details/Person: _____

Notes:

Name of Organisation: _____

Reference Number: _____

Contact details/Person: _____

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Reference Number: _____

Contact details/Person: _____

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