

Notifying People About the Death

After telling family and friends, there may be other people and companies to inform about the death. The person who has died may have accounts to close, and it may also be worthwhile telling your own employer and GP about the death, to make sure you are well supported.

Your Support Worker can help you prepare to notify people, or with your consent, they can make the calls for you.

In this section, there is a list of professionals and organisations that you may need, or want, to inform of the death. You can use this list to help organise your calls, or to give permission to your support team to make those calls on your behalf.

Checklist

To close accounts, begin processes or inform people of the death, we may need to share appropriate information with other organisations. The information will be kept safe and will only be used to complete the agreed tasks.

Please tick the organisations that you give permission for Victim Support Scotland to contact.

Employment & Education

- Employer**
Notify the employer of the person who has died
- Education**
Notify the school or college of the person who has died

Financial Affairs

- Bank**
Notify the bank in order that accounts can be frozen or transferred as appropriate
- Landlord**
Stop outgoing payments and settle debts
- Mortgage broker**
Stop outgoing payments and settle mortgage
- Council tax**
Stop outgoing payments and close account

**Solicitor**

Allow the estate of the person who died to be processed

**Energy Provider**

Stop outgoing payments and close account

**TV Provider**

Stop outgoing payments and close account

**Internet Provider**

Stop outgoing payments and close account

**Phone Provider**

Stop outgoing payments and close account

**Loan Provider**

Stop outgoing payments and settle the loan

**Pension Provider**

This will allow processes to begin and stop outgoing payments

**Insurance Company**

This will allow processes to begin and stop outgoing payments

**Department for Work and Pensions**

Register to the "tell us once" service, if available in your area, to close all government related accounts

Support for You

Your Employer

Tell your employer so they are aware of the current stress

Your Doctor

Tell your GP so they have the full picture and can provide care accordingly

My Scot Gov

To establish your eligibility for grants and benefits

Support for Children

School

Tell the childrens' school so they can provide appropriate support

GP

Tell the childrens' GP so they have the full picture and can provide care accordingly

Social Worker

Tell the social work department so they can provide support as needed